Waterski Scoring
Publishing Live Results

Created by Paul Airey
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paul@pairey.co.uk
TEST & LIVE Website Environments

The competition code you use in your Waterski Scoring Competition File will determine the area of the website that your competition results are published.

It is important that any test files you create are ONLY published to the TEST ENVIRONMENT!

  - Competition Code format: **YYCODE###**
    - **YY** = Year
    - **CODE** = Country Code / EAC / IWWF
    - ### = Competition Number
  - Examples:
    - British Open Nationals = 12GBR010
    - E&A U21 Championships = 12EAC001

  - Competition Code format: **YYTEST###**
    - **YY** = Year
    - **TEST** = Country Code – Using ‘TEST’ identifies the competition as a test file
    - ### = Competition Number
  - Example:
    - 2012 Test Competition #11 = 12TEST011
Setting Up Your Competition

- Run ‘Setup Assistant...’ as normal taking special care to complete as much of the required information as you can correctly.
  - *Competition Title – e.g. E&A Open Championships
  - *Competition Code – e.g. 12EAC001
  - *Site Code – e.g. GBRTHOR
  - Jury Names & Qualifications
  - Boat Type & Engine – e.g. MALXI / 57
  - Slalom Start Speeds

* This information should be obtained from the E&A Tournament website:
http://wwwfeatournamentcouncil.asocion.com/calendar

The more accurate the information entered the less time you will have to spend amending the ‘Event schedule’ later.

- Make a note of the competition code and keep it near you.
- One of the most important things to be aware of when publishing LIVE results on the Internet is getting the competition schedule correct.
- Use the ‘EVENTS SCHEDULE’ to check and update this as soon as the Chief Judge has agreed the exact time schedule.

Note: If you experience bad weather or any other issues that affect the competition schedule you will need to REVISE your original events schedule with the new dates & times.

Before you think about publishing your schedule on the web where everyone can see it, check it in ‘Print Preview’ so that you are happy with how it looks. This way, if any of the ordering is incorrect, it can be amended before publishing.
Publishing On The Web

Select ‘Publish competition web page...’ from the ‘Publish’ menu.

- **Publish competition data**: You can check the competition details by clicking on the ‘Competition name, code, dates...’ button. *This publishes the competition details to the web*
- **Publish competition logo**: If you have a logo tick this box and browse for the image. *This adds the logo to the competition details on the web*
- **Publish competition web page and time table**: *This creates the competition web page with links publishes the events schedule into the ‘Time table & start lists’ section*
  - Link to map to site: *This allows you to add the link ‘map of site’ to the menu so that the location can viewed via Google Maps*
  - ‘Jury panel’ link created showing details of the Jury you have entered
  - ‘Time table & start lists’ link showing details of the events schedule, and start lists once they’ve been published.
- **Other links**: *This allows you to add additional links to other websites, i.e. a live webcast or competition website. The links are displayed in the left hand navigator.*
- Published by: *Your name*
- Email address: *Email address*
- User name: *Enter a user name*
- Password: *Enter a password you can remember – ensure the remember password box is ticked just in case!*

Once you have selected the items you require, click on ‘Publish Web Page’ for your details to be published on the website.  [http://www.iwwfed-ea.org](http://www.iwwfed-ea.org)

*Please note: You can come back to this menu at any time if you need to add or change something. Removing items does not remove the page although it does remove the associated link.*

Waterski Scoring – Publishing Live Results (May 2012)
Once the items you have selected have been published you will see the green progress bars to the right of each section.

- If you want to view what you’ve published either click on the link at the top of the ‘Publish web site online’ window, or click ‘copy link to clipboard’ and paste it into your browser.

  It should look something like this:

  ![Published website example](image)

  **31 March 2012**
  
  09:00  Open Ladies Slalom Preliminary
  Following  Open Men Slalom Preliminary
  Following  Open Ladies Tricks Preliminary
  Following  Open Men Tricks Preliminary
  Following  Open Ladies Jump Preliminary
  Following  Open Men Jump Preliminary

  **01 April 2012**
  
  09:00  Open Ladies Slalom Final
  Following  Open Men Slalom Final
  Following  Open Ladies Tricks Final
  Following  Open Men Tricks Final
  14:00  Open Ladies Jump Final
  Following  Open Men Jump Final

It’s a good idea to get into the habit of checking what you have published. If you’re already on your event web page, press F5 in Internet Explorer/Firefox/Chrome to update your changes.
**List Of Participants**

The list of participants isn’t automatically published; you need to do this manually once you’ve added all of the skiers.

- Select the ‘Lists of skiers...’ from the ‘Print’ menu as you would normally

![Print screen shot]

- Make sure you select ‘All skiers’ (*The link on the website doesn’t work otherwise*)
- Click ‘Preview’ to view the list as you would normally to check everything is okay
- Click ‘Publish files’, then ‘Publish Html files...’

![Publish files screen shot]

- The ‘Publish files’ window will then appear
- You will see the file ‘all_skiers_list.html’ in the list
  
  *If you want to preview it in html click ‘Preview File’*
- To publish the list of skiers to the website click ‘Publish Files’
  
  *You will then see the progress bar move to 100% showing that it’s been published*
- The list of skiers can now be viewed by clicking ‘List of participants’ on the web page

Once published you will see a link on the web page to the ‘List of participants’

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**Waterski Scoring – Publishing Live Results (May 2012)**
Start Lists

- Produce your start lists as you would normally
- Select ‘Starting lists...’ from the ‘Print’ menu as if you were about to print them
- Select the relevant events – in this case all of the preliminary events
- Click ‘Preview’ to check everything looks okay
- Click ‘Publish files’, then ‘Publish Html files...’

The ‘Publish files’ window will then appear
You will see all of the selected start list html files in the list
If you want to preview it in html click ‘Preview File’
To publish the start lists to the website click ‘Publish Files’
You will then see the progress bar move to 100% against each list that’s been published

Once the start lists have been published you will see that the links to start lists appear next to the each related event.
The start lists can now be viewed online by clicking ‘start list’ against the relevant event

31 March 2012

09:00  Open Ladies Slalom Preliminary  start list
Following  Open Ladies Slalom Preliminary  start list
Following  Open Ladies Tricks Preliminary  start list
Following  Open Ladies Jump Preliminary  start list
Following  Open Ladies Slalom Final  start list
Following  Open Ladies Jump Final  start list

01 April 2012

09:00  Open Ladies Slalom Final  start list
Following  Open Ladies Slalom Final  start list
Following  Open Ladies Tricks Preliminary  start list
Following  Open Ladies Tricks Final  start list
14:00  Open Ladies Jump Final  start list
Following  Open Ladies Jump Final  start list
Live Results - Slalom & Jump

- Open the windows you need so that you can see all of the information you want to publish for people to see online:
  - Start List
  - Calculation / Score Entry
  - Individual Classification – Event
    - When you open the Individual Classification window make sure you use the podium link on the start list window as this keeps the link between the scores...
  - Individual Classification – Overall (when relevant)
  - Team Classification (when relevant)

At the start of the round click on the web icon to publish the skier that is on the water before entering a score, this will display as below...

On water: Jepson Maj Lund
Pass Buoy Time Comments
55/16.00 6.00 Ok

On water: Jepson Maj Lund
Pass Buoy Time Comments
55/16.00 6.00 Ok
55/14.25 6.00 Ok

This will also update the score in the live start list and results classification...

On water: Jepson Maj Lund
Pass Buoy Time Comments
55/16.00 6.00 Ok
55/14.25 6.00 Ok
55/13.00 6.00 Ok
• Continue to repeat this process with each skier to ensure the results are current

This is how the website will look as you move on to the next skier...

Live results

<table>
<thead>
<tr>
<th>Name</th>
<th>Country</th>
<th>Preliminary</th>
<th>Final</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jepson Maj Lund</td>
<td>DEB</td>
<td>2.00/55/12.00</td>
<td></td>
</tr>
<tr>
<td>Welter Claire Lise</td>
<td>FRA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Costard Maron</td>
<td>FRA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bordanaka Natalia</td>
<td>BLR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amade Anais</td>
<td>FRA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Turats Iryna</td>
<td>BLR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lucine Clementine</td>
<td>FRA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cambray Iris</td>
<td>FRA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you need to publish Overall Classifications or Team Classifications just include them in the process above as you move through the skiers, however please note that these have to be updated manually using the web icon in each relevant window.

• It’s a good idea to keep your internet browser open when publishing Live Results
That way you can check the information is correct – press F5 to refresh the web page...

As the results are live, if you make a mistake make sure you correct it as soon as possible!

When you have finished with Live Results, select ‘Close live publication...’ from the ‘Publish’ menu and this will close the ‘Live Results’ session and empty the web page. You will receive a message confirming it has closed...
Live Results - Tricks

- Open the windows you need so that you can see all of the information you want to publish for people to see online:
  - Start List
  - Input score / Scoring sheet
  - Individual Classification – Event

When you open the Individual Classification window make sure you use the podium link on the start list window as this keeps the link between the scores...

- Individual Classification – Overall (when relevant)
- Team Classification (when relevant)

Once you open the scoring window, click on the web icon and this will update the skier on the water information...

- Lucine Clementine
  - Points
  - 1st run
  - 2nd run
  - Total

It will also publish the live results start lists and results classification...

After each skier publish the score using the web icon...

This will also update the score in the start list and results classification...

Live results

- Lucine Clementine
  - Points
  - 1st run: 4,530
  - 2nd run: 7,350
  - Total: 11,880
If the skier’s pass requires a video review, make sure you check the ‘Video review’ tick box. You can then continue to publish online as normal. The skier’s score will be published as below...

On water: Cambray Iris

Points
1st run 4,650
2nd run 3,450
Total 8,100 Video review

This is how the website will look as you move through the round...

Once a score has been reviewed, you can update it and then re-publish!

If you need to publish Overall Classifications or Team Classifications just include them in the process above as you move through the skiers, however please note that these have to be updated manually using the web icon in each relevant window.

- It’s a good idea to keep your internet browser open when publishing Live Results
  That way you can check the information is correct – press F5 to refresh the web page...

As the results are live, if you make a mistake make sure you correct it as soon as possible!

In the same way as with Slalom & Jump, once you’ve finished with Live Results, select ‘Close live publication...’ from the ‘Publish’ menu and this will close the ‘Live Results’ session. You will receive a message confirming it has closed...
Event Results / Individual Classification

Once the whole event for that category is complete you should publish the event results to the web.

For example: ‘Open Ladies Slalom’ or ‘Open Men Slalom’

- Select ‘Individual classifications...’ from the ‘Print’ menu as if you’re about to print them
- Select the Individual classification(s) that you would like to publish
- Click ‘Preview’ to check everything looks okay
- Click ‘Publish files’, then ‘Publish Html files...’

- The ‘Publish files’ window will then appear
- You will see all of the selected individual classification html files in the list
  If you want to preview it in html click ‘Preview File’
- To publish the Individual classifications to the website click ‘Publish Files’
  You will then see the progress bar move to 100% against each list that’s been published
- The link for the Classification will now be visible in the competition menu and the classification details can be viewed by clicking on the link for the event / category – For example ‘Open Ladies Slalom’

Competition classification links are only visible once you have published the HTML files for that specific event / category. This can be really useful if you created additional classifications that you don’t need everyone to see!
**Trick Master Sheets**

You can also publish the Trick Master Sheets online – *Remember though everyone can see these!*

- Select ‘Starting lists...’ from the ‘Print’ menu as if you were about to print them
- Select the relevant event – *in this case ‘Open Ladies Tricks Preliminary’*
- Click ‘Publish files’, then ‘Publish Pdf files...’

- The ‘Publish files’ window will then appear
- You will see the selected master sheet pdf file(s) in the list
  *If you want to preview click ‘Preview File’*
- To publish to the website click ‘Publish Files’
  *You will then see the progress bar move to 100% against each list that’s been published*

- Once the master sheets have been published you will see that the link to ‘master sheets’ appears next to each related event.
- The ‘master sheets’ can now be viewed online by clicking ‘master sheets’ against the relevant event
Team Classifications

When you are ready, publish the Team Results on to the web.
This can be either the ‘Team results’ or the ‘Detailed Team results’

- Select ‘Team classifications...’ from the ‘Print’ menu as if you’re about to print them
- Select the type of results that you would like to publish, standard or detailed
- Click ‘Preview’ to check everything looks okay
- Click ‘Publish files’, then ‘Publish Html files...’

- The ‘Publish files’ window will then appear
- You will see the file ‘overall_team_classification.html’ in the list
  *If you want to preview it in html click ‘Preview File’*
- To publish the Team classification to the website click ‘Publish Files’
  *You will then see the progress bar move to 100% against each list that’s been published*
- The Team classification link will now be visible in the competition menu, and the details can be viewed by clicking on the link...
Podiums

Unfortunately for these results you need to create the html file yourself before publishing.

- Open the ‘Print -> Individual classifications...’ window
- Select all of the events you wish to create podiums for
- Set the ‘Up to rank’ selection to 3
- Preview your results to check they’re okay
- Select ‘Export to file’ and then select ‘Export to Html file...’

- Select the relevant folder to save the file, ensure the file name is ‘podiums.html’, click ‘Save’
- You will then get a prompt letting you know your file has been saved successfully, click ‘OK’

- Select ‘Publish files...’ from the ‘Publish menu
- Click ‘Add files...’
- Browse for the ‘podiums.html’ file that you have just exported, select it and click ‘Open’

- Click ‘Preview file’ to check that you have selected the correct file and that it looks okay
- Click ‘Publish files’, you will then see the progress bar 100% when the upload has completed
Publishing Final Results & Competition Dossier – E&A

At the end of the competition you must to publish the results, competition dossier and homologation files as detailed below:

To access this select ‘Publish E&A competition dossier...’ from the ‘Publish’ menu

- **Publish WST scorebook file:** 
  If you have previously saved the scorebook file using ‘File -> Save as scorebook...’ then you can add this file here to be uploaded by browsing for the file and selecting it, otherwise click ‘Make file...’

  ![Scorebook Screenshot]

- **Ensure all mandatory information is entered and click ‘Save scorebook’**
- **Select the location to save the file (this is usually your competition folder)**
- **This will create 3 files (2 if there is no Jump event) – Click ‘OK’**
  - WST scorebook file
  - IWWF scorebook file
  - Jump Times file (only created if jump times have been recorded)

- **Publish WSK waterski scoring file:** 
  This will be selected automatically

- **Publish HTML results file:** 
  If you have already created a full set of html results browse for the saved *.html file and select it, otherwise click ‘Make file...’

  ![HTML Results Screenshot]

- **Ensure the required events are selected and click ‘Make HTML file’**
- **Select the location to save the file (this is usually your competition folder)**
Publish PDF results file: If you have already created a full set of pdf results browse for the saved *.pdf file and select it, otherwise click ‘Make file…’

- Ensure the required events are selected and click ‘Make PDF document’
- Select the location to save the file (this is usually your competition folder)
- Publish HOM homologation file: To publish the homologation file browse for the saved *.hom file and select it.
  The Homologator will give you this file. If you haven’t received a copy by the time the competition starts please make sure you ask the Homologator for a copy of the file!
- Once all of the relevant items have been selected click ‘Publish dossier’ and you will see that the green status bars reach 100% once each section had uploaded.

Once your pdf / html results have been published on the web you will see that there is a link next to the competition name that allows them to be accessed.

You will receive an automated email from competitions@iwwfed-ea.org confirming your upload with links to all of the files you have published.
Publishing Final Results & Competition Dossier – IWWF

At the end of the competition you must publish the results, competition dossier and homologation files as detailed below:

To access this select ‘Publish IWWF competition dossier...’ from the ‘Publish’ menu

- **Publish IWWF scorebook file:** If you have previously saved the scorebook file using ‘File -> Save as scorebook...’ then you can add this file here to be uploaded by browsing for the file and selecting it, otherwise click ‘Make file...’

  - Ensure all mandatory information is entered and click ‘Save scorebook’
  - Select the location to save the file (this is usually your competition folder)
  - This will create 3 files (2 if there is no Jump event) – Click ‘OK’
    - WST scorebook file
    - IWWF scorebook file
    - Jump Times file (only created if jump times have been recorded)

- **Publish TXT jump time file:** If you have previously saved the scorebook file using ‘File -> Save as scorebook...’ then you can add this file here to be uploaded by browsing for the file and selecting it, otherwise click ‘Make file...’

  - Ensure all mandatory information is entered and click ‘Save scorebook’ as detailed in above in ‘Publish IWWF scorebook file’
  - Note: If you have already created the IWWF file above this will have been automatically selected as long as you have a jump event with times recorded.

- **Publish HTML results file:** If you have already created a full set of html results browse for the saved *.html file and select it, otherwise click ‘Make file...’

  - Ensure the required events are selected and click ‘Make HTML file’
  - Select the location to save the file (this is usually your competition folder)
• Publish HOM homologation file: To publish the homologation file browse for the saved *.hom file and select it.
   The Homologator will give you this file. If you haven’t received a copy by the time the competition starts please make sure you ask the Homologator for a copy of the file!
• Once all of the relevant items have been selected click ‘Publish dossier’ and you will see that the green status bars reach 100% once each section had uploaded.
   This will submit all of the files to the IWWF TC

![Publish dossier image]

• Once submitted 2 webpages will be automatically displayed showing the details of:
  1. The Ranking Scores
  2. Jump times (if uploaded)

![Ranking Scores webpage]

• You will also receive 2 emails from bcorson@comcast.net:
  1. Ranking Scores email with links to all of the files, and listing the following information:
     - # Records Processed
     - # Valid Records
     - # Invalid Records
     - # Warnings

     • If you have any Invalid records and get the message “Please correct the shown errors and re-submit the file”, you will need to amend the file and re-submit!
  2. Jump Times email with a link to the file

![Jump Times email]

• You can also view your published scorebook, dossier and files here: